

**CONSTITUTION OF LEINSTER SQUASH**

**FINAL DRAFT**  
**FOR ADOPTION AT SGM**

**MAY 1996**

1. **NAME.**

The name of the Governing Body for the game of Squash in the Province of Leinster shall be "**Leinster Squash**", hereinafter called "**the Association**".

2. **OFFICE.**

The location of the office of the Association shall be as decided from time to time by the Council.

3. **OBJECTS.**

The objects of the association are:-

( 1 ). To advance and promote the game of Squash in Leinster.

( 2 ). To organise, control and develop the playing of the game of Squash in Leinster ( and subject in all respects to the overall authority of Irish Squash and relevant International governing bodies ), to be the sole arbiter in the Province of Leinster with reference to rules, championships, tournaments, matches, disputes and other matters relating to the game which come within the jurisdiction of the Association.

( 3 ). To promote the development of Coaches and Referees in Leinster.

( 4 ). To appeal for, collect and receive money on behalf of the Association.

( 5 ). To foster friendly competition and to prevent unfair practices including the use of drugs which affect performance.

( 6 ). To give prizes, cups and rewards for competitions played under the jurisdiction of the Association.

4. **MEMBERSHIP.**

The membership of the Association shall consist of:-

( 1 ). Squash Clubs ( hereinafter called "**Clubs**" ) affiliated to the Association, on payment of any subscription set by the Association.

( 2 ). Members of Squash Clubs affiliated to the Association.

( 3 ). Individual members who may or may not be members of any of the affiliated Clubs, but who have been admitted to membership by the Council on payment of any subscription set by the Association.

( 4 ). Honorary members elected to Honorary Membership by the Council for such period of time as may be specified by the Council without payment of any subscription.

5. **WITHDRAWAL OF MEMBERSHIP.**

5.1 Any member may withdraw from membership at any time by giving notice in writing to the Secretary but members will remain liable to pay any subscriptions due.

5.2 The Executive may withdraw membership from any member, subject to the approval of the Council. A member shall have the right of appeal before the implementation of Councils decision.

6. **AFFILIATION.**

The Association shall be affiliated to Irish Squash.

7. **THE COUNCIL.**

7.1 The affairs of the Association shall be managed by a committee hereinafter referred to as "*the Council*".

7.2 The Council shall consist of the President, who shall be the principal officer of the Association, two Vice Presidents, Secretary, Development Officer, Honorary Treasurer, Junior Administrator, Coaching Administrator, Veterans Administrator, Tournament Convenor, Refereeing and Marking Convenor, Fund Raising Officer, Results Co-ordinator, Schools Officer, Public Relations Officer, and the immediate past President ( who shall remain an ex officio member of the Council until the Annual General Meeting following the election of his or her successor ). These officer positions may be changed at the annual general meeting on Councils recommendation.

7.3 Of the three positions of the President and the two Vice Presidents, there shall be one male and one female.

7.4 Any member or past member of a Club which is or has been affiliated, or individual or honorary members as defined in **clause 4** of this constitution shall be eligible to sit on the Council.

7.5 The Council shall elect two of their number to be the Associations representatives to Irish Squash. In accordance with the constitution of Irish Squash, the Council shall be represented by one man, and one woman.

7.6 The Council shall establish a general purposes committee ( hereinafter referred to as "*the Executive*" as defined in **clause 13** of this constitution ).

7.7 The Council shall have power to appoint any sub-committee.

7.8 The Council may delegate to the executive or any Sub-committee such powers as it may deem appropriate.

7.9 The Council may appoint non members to act on sub-committees.

7.10 Any Sub-Committee shall include at least one member of the Council. The President shall be ex-officio a member of any Sub-Committee.

8. **ELECTIONS TO THE COUNCIL.**

8.1 With the exception of the Immediate Past President, and any member to be co-opted, the members of the Council shall be elected at the Annual General Meeting.

8.2 The Council shall prepare a list of proposed officers for election to the Council at the AGM. This shall be circulated to the Clubs for their consideration not less than twenty one days prior to the date of the AGM.

8.3 In relation to the elections referred to in **clause 14.1. ( 3 )**, nominations in writing, signed by a proposer and seconder, confirming that the nominee is willing to act if elected shall be given to the Secretary not less than seven days prior to the date of the Annual General Meeting. Either the proposer or the seconder must be the Secretary of a Club affiliated to the Association.

9. **CO-OPTION TO THE COUNCIL.**

The Council may co-opt any individual eligible for election to the Council to hold any vacant elective position on the Council until the next Annual General Meeting.

10. **APPOINTMENTS.**

10.1 Within 3 calendar months of a new Council being elected, the Council will appoint the following sub-committees:-

- ( a ). League Sub-Committee.
- ( b ). Senior Tournament Sub-Committee.
- ( c ). Saturday League Sub-Committee.
- ( d ). Junior Sub-Committee.
- ( e ). Schools Sub-Committee.
- ( f ). Coaching Sub-Committee.
- ( g ). Fund-raising Sub-Committee.
- ( h ). Development Sub-Committee.

10.2 The Council shall appoint the members of the Leinster Selection Committees for Senior, Junior and Veteran teams, and the Managers and Coaches of those teams.

10.3 The Council shall have power to appoint the members of the Leinster Squash Disciplinary Committee, and the Leinster Squash Disciplinary Appeals Committee.

10.4 The Council shall have the power to appoint any sub-committee for the purposes of carrying out the objectives of the Association.

11. **BYE LAWS AND OTHER RESPONSIBILITIES AND POWERS OF THE COUNCIL.**

11.1 The Council shall have power from time to time to make, alter, add or revoke Byelaws of the Association for the purposes of carrying out the objects and purposes of the Association.

11.2 The Council shall be responsible for:-

- ( 1 ). The control of the financial affairs of the Association.
- ( 2 ). The arrangement in Leinster of all Provincial fixtures.
- ( 3 ). The control of all tournaments, championships and competitions held under the jurisdiction of the Association.
- ( 4 ). The selection of all teams representing the Province, including the appointment of coaches and managers required by such teams.
- ( 5 ). The Council shall exercise all the objects of the Association provided in **clause 3**.



- 11.3 The Council shall have the power to invest and deal with moneys not immediately required in the names of at least three Trustees within the limit approved at a General Meeting and in such manner as may from time to time be determined by the Council.
- 11.4 The Council shall have power to borrow, raise or secure the payment of money within the limit approved at a General Meeting in such manner as the Council may think fit.
- 11.5 The Council shall endeavour to ensure that the total expenditure in any financial year does not exceed the income received for that year.
- 11.6 The Council shall have power to purchase, take on lease, rent or otherwise acquire any interest in lands or holding necessary for the purposes of the Association within the limits approved at a General Meeting. At least three Trustees shall hold such property on behalf of the Association upon terms and conditions the Council shall specify.
- 11.7 The Council shall have power to engage such staff as are deemed necessary and shall determine the terms and conditions on which staff are employed.
- 11.8 The Council shall also have power to exercise any other authority provided elsewhere in the Constitution and Rules.
- 11.9 Any sub-committee appointed by an outgoing Council, and any policies which they adopt and have been approved by the Council, shall remain in place until such time as the new Council appoints a new sub-committee and their policies are approved and adopted by the Council.

12. **MEETINGS OF THE COUNCIL.**

- 12.1 The Council shall meet not less than eight times in the term of its office.
- 12.2 The President shall preside. In his or her absence a Vice President shall preside. In the absence of the President or the Vice Presidents, those present shall elect one of their number to preside.
- 12.3 The quorum for the meeting of the Council shall be six members.
- 12.4 Council Meetings shall be arranged by the Secretary on the instruction of the President or the requisition in writing of a majority of the Council. Notice of any meeting shall give the date, time, place and agenda of the proposed meeting and shall be issued in writing to the members of the Council not less than seven days in advance of the meeting.
- 12.5 In the event of a tie in any vote taken, the President or other member of the Council chairing the meeting shall have a casting vote.

13. **EXECUTIVE.**

- 13.1 The Executive established under **clause 7.6** shall consist of the President, the two Vice Presidents, the Honorary Secretary, the Honorary Treasurer, and the Junior Administrator.
- 13.2 Meetings of the Executive shall be arranged by the Secretary in consultation with the President. The President shall preside at any meeting. In his or her absence a Vice President shall preside. In the absence of the President or the Vice Presidents, either the Honorary Secretary or the Honorary Treasurer shall be elected by those present to preside.

- 13.3 The quorum of the meeting shall be three.
- 13.4 When a meeting of the Council cannot be convened in time, the Executive may meet to consider urgent business. Any decision taken by the Executive in such circumstances shall be subject to the subsequent approval of the Council.
14. **GENERAL MEETINGS.**
- 14.1 **ANNUAL GENERAL MEETINGS.**  
The Association shall hold an Annual General Meeting normally in the month of May or June in each year ( on a date to be published at least three months beforehand ) to transact the following business:-
- ( 1 ). To consider for adoption the Report of the Council for the period since the previous Annual General Meeting.
  - ( 2 ). To consider for adoption the prepared Statement of Accounts of the Association for the year.
  - ( 3 ). To conduct elections of officers to the Council.
  - ( 4 ). To appoint an Accountant to prepare the Statement of Accounts of the Association.
  - ( 5 ). To appoint , if necessary, Trustees for the purposes of **clause 11.3 and 11.6.**
  - ( 6 ). To transact any other business of which twenty eight days written notice has been given to the Secretary by a member of the Association.
- 14.2 The quorum at the Annual General Meeting shall be 10 members. All members shall be entitled to attend and speak at General Meetings but voting shall be conducted in accordance with **clause 15.**
- 14.3 **SPECIAL GENERAL MEETINGS.**  
A Special General Meeting may be convened as follows:-
- ( 1 ). At any time at the request of the Council.
  - ( 2 ). On the requisition of at least one quarter of the number of the affiliated Clubs, in which case the committees of the clubs subscribing to the requisition shall have passed a resolution to that effect.
  - ( 3 ). In the case of **clause 14.3 ( 2 )**, the request or requisition shall specify the nature of the business to be transacted, and the Clubs subscribing to the requisition shall confirm in writing the resolution of their committee.
- 14.4 The President, Vice Presidents, and Secretary shall arrange for the Special General Meeting to be held within thirty one days of the receipt of a request or requisition by the Secretary or, if that office is vacant, the President or Vice President.
- 14.5 The quorum at Special General Meetings shall be 30 members. All members shall be entitled to attend and speak at General Meetings but voting shall be conducted in accordance with **clause 15.**

15. VOTING.

15.1 A vote may be taken upon any item of business to be transacted at an Annual General Meeting. A vote shall be taken in respect of the special business to transacted at a Special General Meeting unless the proposal is withdrawn by the Council in the case of a request made under **clause 14.3 (1)** or by the proposer and seconder in the case of a requisition made under **clause 14.3. (2)**.

15.2 Each Club shall be entitled to nominate one of its members as a representative to attend and vote at a General Meeting. Notification of the name of that representative and of one alternative representative from the same Club entitled to vote in his or her absence shall be given in writing to the Secretary ( or in his or her absence the President or a Vice President ) not less than seven days prior to the date of the meeting. If such written notification shall not have been given the only person entitled to vote on behalf of the Club at the General Meeting shall be the Club Secretary.

15.3 A person shall be entitled to vote in one capacity only at a General Meeting.

15.4 All members of the Council ( in the case of an Annual General Meeting all members of the outgoing Council ) shall be entitled to vote at any General Meeting.

15.5 When a vote is taken upon any question put at a General Meeting it shall be recorded by the Secretary ( or, if that office is vacant by a member of the Council deputised by the President ) upon a roll of members entitled to vote.

15.6 Voting in the election of officers to the Council shall be by secret ballot. Voting on other business being transacted at a General Meeting will be by show of hands with the following exceptions when voting will be conducted by secret ballot :-

( 1 ). By the declaration of the Chairperson.

( 2 ). On the request of three of the members at the meeting who are eligible to vote.

15.7 In the event of a tied vote, the President or other member of the Council chairing the meeting shall have a casting vote.

16. NOTICES.

16.1 Any notice required to be given of a General Meeting shall be sent by post to each member of the Council, and the Secretary of each affiliated Club. It shall be the responsibility of the Secretary ( or, if that office is vacant the President or one of the Vice Presidents ) to ensure that notices are posted in good time. The late delivery or non-delivery of a notice shall not invalidate the proceedings at a General Meeting. The notice shall set out the nature of the business to be transacted at the Meeting.

16.2 Written notice will be given to the members of the Council and all Club Secretaries not less than twenty one days prior to the date of any General Meeting.

17.0 SPONSORSHIP.

17.1 The approval of the Association must be sought before any sponsorship is accepted by a Club for any squash activity which is subject to the jurisdiction of the Association.



18. AFFILIATION FEES AND SUBSCRIPTIONS.

18.1 Affiliation Fees and subscriptions payable by affiliated Clubs or individual members shall be at rates and times determined by the Council.

18.2 The Council may impose such penalties or sanctions upon any defaulting Club or individual member as it may determine.

18.3 Without prejudice to the generality of the power of the Council to impose penalties or sanctions, no Club or individual member in default shall be entitled to play in any event which comes under the jurisdiction of the Association and shall not be able to exercise any other entitlement or facility available to members.

19. ALTERATIONS TO THE CONSTITUTION.

The Constitution may be repealed or amended and new clauses substituted at any General Meeting provided that no repeal, amendment or substitution shall be made unless adopted by not less than two-thirds majority of members voting at any such General Meeting in accordance with **clause 15**, and that proper notice shall have been given of the nature of any proposed repeal, amendment or substitution.

20. RULES OF THE GAME.

The rules of Squash approved for the time being by the World Squash Federation shall apply to the game in Leinster, subject to any Byelaws which may be made by the Association.

21. DISSOLUTION OF THE ASSOCIATION.

The Association may be dissolved at any time provided that a valid proposal is passed by not less than a two-thirds majority of members voting at a General Meeting in accordance with **clause 15**. The proposal shall come into force on such a date or dates as determined at the General Meeting and the assets of the Association, after settlement of debts and liabilities, shall be disposed of as resolved at that or a subsequent General Meeting.

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ADOPTED AT SPECIAL GENERAL MEETING HELD IN LEINSTER SQUASH CLUB 24TH MAY, 1996.

SIGNED Maria Blair PRESIDENT

SIGNED B.A.W. O'Leary VICE PRESIDENT

SIGNED J. Carefree FOR THE CLUBS

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