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# THE SHED

## **Job Description: Operating Engineer**

### **About The Shed**

Opening April 5, 2019, where the High Line meets Hudson Yards on Manhattan's west side, The Shed commissions original works of art, across all disciplines, for all audiences. From hip hop to classical music, painting and sculpture to literature, film to theater and dance, The Shed will bring together leading and emerging artists and thinkers from all disciplines under one roof. The building—a remarkable movable structure designed by Diller Scofidio + Renfro in collaboration with Rockwell Group—physically transforms to support artists' most ambitious ideas. Committed to nurturing artistic invention and bringing creative experiences to the broadest possible audiences, The Shed, led by Artistic Director and CEO Alex Poots, is a 21st-century space of and for New York City.

### **About the Position**

The Shed seeks an Operating Engineer to support the smooth operations of The Shed by identifying and solving operational problems. Reporting to the Engineering Manager, the Operating Engineer will be responsible for ensuring the efficient operation and maintenance of mechanical equipment systems at The Shed. This includes maintaining a clean and safe working environment, performing rounds, conducting routine assessments, and performance of day-to-day preventive and corrective maintenance.

### **Key responsibilities include, but are not limited to**

- Perform all HVAC operating and maintenance requirements of the building
- Maintain heating equipment, chillers (air and/or water cooled), DX units, pumps, cooling towers, fan coil units, VAV, and air distribution systems, etc.
- Monitor and adjust all mechanical/pneumatic equipment, steam stations, control gauges, distributor panels, valves, thermostats, diffusers, and other equipment necessary to provide a comfortable environment for the building
- Verify field conditions and perform any necessary repairs or adjustments
- Monitor Building Management System
- Perform preventive maintenance duties in accordance with The Shed's standards, building protocol, manufacturer recommendations, and industry best practices, including changing filters; cleaning coils; flushing condensers; punching tubes; greasing fan, pump, and motor bearings as required; inspecting and adjusting belts; replacing motor bearings; aligning pulleys and shafts; monitor condenser, chilled, heating, and perform annual inspections and other scheduled routines as directed
- Inspect engine room equipment, fan room equipment, all motors, house pumps, shared services, which include back-up generator, fire pump(s), sump pump(s), and ejector pumps; verify rooms are clean and clear of obstructions and debris and ensure free and clear access to emergency stairs and exits
- Perform fire and life safety inspections as per NFPA and local jurisdiction, The Shed's standards, and building protocol and as directed by superiors and property management
- Document and report activities to supervisor

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- Respond immediately to emergency situations (fire, evacuation, equipment failure, etc.) and customer concerns
  - Comply with all applicable codes, regulations, and governmental agency and company directives as relates to building operations and practice safe work habits
  - Complete all required safety training as scheduled
  - Comply with The Shed's Uniform Dress Code while working and maintain a neat and clean appearance while on the property at times other than working hours
  - Other duties, responsibilities, and activities may change or be assigned at any time with or without notice

#### **Qualifications and Qualities**

- High school diploma or GED equivalent
- Graduate of apprentice program or trade school preferred
- Five or more years of related work experience in operating mechanical in a commercial property setting
- Refrigeration Certificate of Fitness
- Universal Technician for CFC s licensure requirements
- Fire and Life Safety Director with Active Shooter Certificate of Fitness
- Basic Computing Skills in Outlook, Excel, and Word
- Could potentially be only maintenance staff member on duty during certain shifts; may be required to work extended periods of time without relief when responding to priority/emergency situations (including overtime-type assignments); may require shift work and/or on-call duties

#### **Work Environment**

This job operates in a public assembly facility and professional office environment. Physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to communicate with other departments and exchange accurate information; operate a computer and other office productivity machinery; move about the workplace; remain in a stationary position for 10-15 percent of the time; and extend hands and arms in any direction. Must be able to climb ladders, crouch, and wear a safety harness to access and inspect equipment in tight mechanical spaces and at significant heights. (e.g. rooftops, theatrical grids).

#### **Compensation**

Compensation will be commensurate with experience. Please provide salary requirements with your application.

#### **Application Process**

Interested candidates should submit résumé and cover letter in a single Word or PDF document saved as candidate's first and last name. All submissions should be emailed to [hr@theshed.org](mailto:hr@theshed.org) with "Operating Engineer" in the subject line. Only résumés and cover letters submitted in this format will be reviewed. No phone calls, please.

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The Shed is an Equal Opportunity Employer, committed to the goal of building a culturally diverse staff, and strongly encourages applications from minority candidates.