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# THE SHED

THE **BLOOMBERG** BUILDING  
545 West 30th Street  
New York, NY 10001

## **Job Description: Senior Technical Supervisor**

### **About The Shed**

The Shed is a new cultural institution of and for the 21st century. We produce and welcome innovative art and ideas, across all forms of creativity, to build a shared understanding of our rapidly changing world and a more equitable society. In our highly adaptable building on Manhattan's west side, The Shed brings together established and emerging artists to create new work in fields ranging from pop to classical music, painting to digital media, theater to literature, and sculpture to dance. We seek opportunities to collaborate with cultural peers and community organizations, work with like-minded partners, and provide unique spaces for private events. As an independent nonprofit that values invention, equity, and generosity, we are committed to advancing art forms, addressing the urgent issues of our time, and making our work impactful, sustainable, and relevant to the local community, the cultural sector, New York City, and beyond.

### **About the Position**

Reporting to the Director of Production, the Senior Technical Supervisor will work closely with the production team, including producers, curators, and the creative teams to lead the technical operations in the production process. They will demonstrate an aptitude and willingness to creatively collaborate on technical challenges throughout the production process; to foster and engender best practices; to collaborate with artists and Shed colleagues in large-scale flexible spaces from a large hall and theater to art galleries. The Senior Technical Supervisor will be experienced in all areas of technical production and able to support multiple concurrent projects in various phases of development. The scope of responsibilities is balanced between performance support and technical planning. Experience in multiple performing arts genres, as well as event production experience, is essential, as is an open, creative approach to the production process. A flexible schedule including nights and weekends is a requirement.

### **Key responsibilities include, but are not limited to**

- ★ Provide supervision of IATSE Local One labor for load-in, set-up, technical rehearsals, performances, and strike and restore of Shed productions and select visual arts theatrical installations including staging, lighting, rigging, video, and sound installations
- ★ Work with designers and technical staff to implement creative designs, in a safe and cost-effective manner for both artistic programming and private events
- ★ Create and maintain technical drawings, ground plans, sections, and rigging plans for Shed productions and tours
- ★ Assist the Director of Production with the preparation of bid packages for the commercial shop fabrication of Shed projects
- ★ Work with fabrication shops to engineer technical solutions that ensure that quality production elements are delivered to The Shed
- ★ Check in with designers regularly to ensure progress on visual and technical designs
- ★ Collaborate with the Director of Production and Production Managers on maintenance and storage of all Shed-owned, production-related equipment

### **Qualifications and Qualities**

- ★ Bachelor's degree in theater production or similar, master's degree in technical/design field or equivalent experience preferred
  - ★ Five or more years of experience in a management position in large-scale theatrical or event production
  - ★ Touring experience is strongly preferred
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- ★ Demonstrated broad and deep knowledge of theater production and entertainment technology including rigging, carpentry, properties, and stagecraft; knowledge of lighting and video helpful
- ★ Highly skilled with AutoCad and Vectorworks; experience with SketchUp highly useful and a plus
- ★ Superior technical design skills; rigging design experience helpful essential. A strong safety orientation is required
- ★ An extensive network of contacts including vendors supplying New York event markets, designers, contractors, consultants, and fabrication shops
- ★ Availability to work flexible schedule including nights and weekends
- ★ Experience at an arts-producing organization, preferably a nonprofit, is a plus and preferred

### **Compensation**

Compensation will be commensurate with experience. Please provide salary requirements with your application.

### **Application Process**

Interested candidates should complete an application and submit résumé and cover letter in a single Word or PDF document saved as candidate's first and last name through our Career Center page [here](#). Only résumés and cover letters submitted in this format will be reviewed. No phone calls, please.

**Please note:** The Shed has adopted a Covid-19 vaccination policy to safeguard the health and well-being of our employees. As a condition of employment, Shed employees are required to be fully vaccinated for Covid-19, unless a reasonable accommodation is approved or as otherwise required by law.

The Shed is an Equal Opportunity Employer, committed to the goal of building a culturally diverse staff, and strongly encourages applications from minority candidates.