How to Use Canvas Lesson 5: My Account's Brand and Functionality

In this chapter you'll learn how to use the Theme Editor, how to enable feature options available at the account and course levels, and how to integrate external applications for your account.

Lesson 5 Outline

Custom Branding

Canvas Feature Options

External Apps (LTI)

Additional Resources

Custom Branding

The Canvas Theme Editor tool allows you to customize the display colors for text, buttons, and links using hex codes. You can also upload custom images and watermarks to display in your Canvas instance.

By default, the Theme Editor is only enabled in an institution's root account and all sub-accounts adopt the root account theme. However, the tool can be enabled in sub-accounts, allowing for sub-account theme customization. Any design element not changed in a sub-account theme inherits the account-level design.

Additionally, the Theme Editor supports custom cascading style sheets (CSS) and JavaScript (JS) uploads. Your CSM can enable this option in your account. Before using this option in your account, learn about <u>CSS/JS restrictions</u> in Canvas.

Open Themes

Courses	Themes		4 + Them
People	Q	Templates ⑦	5 Create theme based on
Statistics			Default Template
Permissions			K12 Theme
Outcomes			Minimalist Theme
Rubrics	3 Open in Theme Editor		State U. Theme
Grading	▲ •		₽
Question Banks	Default Template	K12 Theme	Minimalist Theme
Sub-Accounts	✓ Current theme		
Faculty Journal			
Terms			
Authentication			
SIS Import			
Themes	▲		
Developer Keys	State U. Theme		

To customize the theme for your account, click the **Themes** link in Account Navigation [1].

The Themes page displays customizable templates [2]. Hover over a template and click the **Open in Theme Editor** button [3]. You can also click the **Add Theme** button [4] and select a theme from the list [5].



Edit Upload			478	You're ed	iting your Canvas Theme! The changes have not been	applied yet.
1 Global Branding		~		Employee San	dboxes > New Account	
Primary Brand Color	#008EE2		Account	Courses	Welcome to the Canvas Th	eme Editor
Main Text Color	#2D3B45		Admin	People	This sample page includes common UI elements	in Canvas to help you build your
Link Color	#008EE2		(G)	Statistics	custom branding. Once you start making change	s to the color values and images in
LINK COIOI	#006EE2		روح Dashboard	Permissions	the left sidebar, you will see a Preview Your Cha page and see how your changes look.	nges button. Click it to refresh this
Primary Button	#008EE2		9	Outcomes	Important note: Educational institutions have an ob	ligation to make their content as
Primary Button Text	#ffffff		Courses	Rubrics	accessible as possible. Instructure recommends at le ratio to keep your text readable. Easily test your con	0
Frinary Ducton Roa	******			Grading	Contrast Checker @.	
Secondary Button	#2D3B45		Calendar	Question Banks		
Secondary Button Text	#111111		日 Inbox	Sub-Accounts	Set Canvas' default text color using the Main	Primary color button
			?	Faculty Journal Terms	Text Color field in Theme Editor. Check this text after you change it to see your edits.	
² Global Navigation ³ Watermarks & Other		Â	Help	Authentication	Text input	Primary color button disabled
4 Login Screen	Images	_		SIS Import		Secondary color button
Cogin Screen		~		Themes	Select input	
			ĸ		Select input	Secondary color button
Apply theme						Save theme Exit

The Theme Editor's Edit sidebar displays four sections. Click the Arrow icon next to the section name to view the customizable options in each section.

- 1. **Global Branding:** Customize colors for text, links, and buttons throughout Canvas. These colors display on the Canvas Dashboard and in courses.
- 2. **Global Navigation:** Customize the look of the Global Navigation Menu that persists throughout Canvas.
- 3. Watermarks & Other Images: Upload images to display throughout Canvas and in Canvas mobile apps.
- 4. Login Screen: Customize text and background colors, and add custom images to display on your institution's Canvas login screen.

Edit Upload	You're ec	liting your Canvas Theme! The changes have not been ap	plied yet.			
① Custom CSS and Javascript may cause accessibility issues or conflicts with future Canvas updates!	Employee Sar	dboxes > New Account				
before implementing custom C35 or	count Courses	Welcome to the Canvas The	ne Editor			
Javascript, please refer to our documentation.	S People					
File(c) will be included on all pages in the	dmin Statistics	This sample page includes common UI elements in Canvas to help you build yo custom branding. Once you start making changes to the color values and iman the left sidebar, you will see a Preview Your Changes button. Click it to refres page and see how your changes look.				
Canvas desktop application.	Permissions					
CSS file	Outcomes	Important note: Educational institutions have an obliga	tion to make their content as			
	ourses Rubrics					
2	Grading	ratio to keep your text readable. Easily test your contrast ratios with the WebAIM Color Contrast Checker & .				
JavaScript file Ca	lendar Question Banks					
Select	Sub-Accounts					
	nbox Faculty Journal	Set Canvas' default text color using the Main Text Color field in Theme Editor. Check this	Primary color button			
content is displayed within the Canvas	Terms	text after you change it to see your edits.	Primary color button			
iOS or Android apps, and in third-party	Help Authentication	Text input	disabled			
apps built on our API.	SIS Import		Secondary color button			
Mobile app CSS file		Select input	Consideration leaders			
Select			Secondary color button			
Apply theme			Save theme Exit			

If CSS/JS is enabled in your account, you can customize your institution's Canvas instance and mobile applications by uploading a CSS or JavaScript file. Click the **Upload** tab [1]. Then click the **Select** button to upload a CSS or JavaScript file [2].

View Theme

Edit Upload	178	You're ed	liting your Canvas Theme! The changes have not been app	lied yet.
Global Branding		Employee Sar	ndboxes > New Account	
Primary Brand Color #f000	Account	Courses	Welcome to the Canvas Then	ne Editor
Main Text Color #2D38	15 Admin	People Statistics	This sample page includes common UI elements in C	
Link Color #008E	2 Co Dashboard	Permissions	custom branding. Once you start making changes to the left sidebar, you will see a Preview Your Changes page and see how your changes look.	
Primary Button #f000	Courses	Outcomes Rubrics	A) Device Man Channel	ion to make their content as 33:1 text-to-background-color
Primary Button Text #ffffff		Grading	ratio to keep your text readable. Easily test your contrast Contrast Checker & .	0
Secondary Button #2D38	15 Calendar	Question Banks Sub-Accounts		
Secondary Button Text #ffffff	Inbox	Faculty Journal	Set Canvas' default text color using the Main Text Color field in Theme Editor. Check this	Primary color button
Global Navigation	A Help	Terms	text after you change it to see your edits.	Primary color button disabled
Watermarks & Other Images	^	Authentication	Text input	disabled
Login Screen	^	SIS Import		Secondary color button
3 Apply theme	I←	Themes	Select input	Secondary color button

The Theme Editor displays a sample page where you can view any changes made using the customization tools. To preview your customizations, click the **Preview Your Changes** button [1].

To save your changes, click the Save theme button [2].

Once your theme has been saved, you can apply it to your account. To apply your customizations, click the **Apply theme** button [3].

Learn more about creating themes for an account.

Learn more about managing themes for an account.

Canvas Feature Options

Canvas is continually creating new features to improve your experience. The majority of improvements are <u>made available as part of the regular release cycle</u>. However, some features may not be applicable for your institution. Other feature updates may change the workflow for common activities in Canvas during your current term. Because we want your account to function according to your institution's needs and we want you to learn about these features at your own pace, you can manage some Canvas features from your Account Settings. Feature options allow you to choose if and when you want to enable a new feature for your institution. Most institutions pilot the feature within their institution and then enable it for the entire institution between terms.

View Feature Options

Courses	Settings	Quotas	Notifications	Admins	Announcements	Reports	Apps	2 Feature Options	
People	3 Account								
Statistics Permissions	-	te Modules						OFF ALLOW	V ON
Outcomes	 Enable 	new SIS inte	gration settings	beta hidden				OFF ALLOW	V ON
Rubrics Grading	 Account 	t Course and	User Search					OFF ALLOW	V ON
Question Banks	HTML5	Media Reco	rder in RCE						On
Sub-Accounts	 Google 	Docs Domai	n Restriction hie	dden					×
Faculty Journal	4 Course								
Terms Authentication	 ePub E: 	xporting						OFF ALLOW	V ON
SIS Import	► Learnin	g Mastery G	radebook					OFF ALLOW	V ON
Themes Developer Keys	 Studen 	t Learning M	astery Gradeboo	k				OFF ALLOW	V ON
Admin Tools	 Allow C 	Outcome Ext	ra Credit					OFF ALLOW	V ON
Analytics	 Post Gr 	ades to SIS	hidden					OFF ALLOW	V ON
1 Settings	 Anonyr 	nous Instruc	tor Annotations					OFF ALLOW	V ON
5-	New G	adebook						OFF ALLOW	V ON

To view available features, click the **Settings** link in Account Navigation [1]. Then click the **Feature Options** tab [2].

Feature options are divided into two sections:

- Account [3]: Only account admins can view account feature options. Feature options trickle down, meaning that if an option is enabled at the root account, it will be enabled in all sub-accounts. Sub-account admins can then leave the feature enabled or they can disable the option for their sub-account.
- **Course** [4]: You can disable, allow, or enable course feature options in your account. If a course feature option is turned off or on in an account, the feature cannot be managed at the course level. If the feature is allowed in a course, instructors can choose to turn the feature on or off for their course.

To view information about a feature, click the Arrow icon next to the feature option name [5].

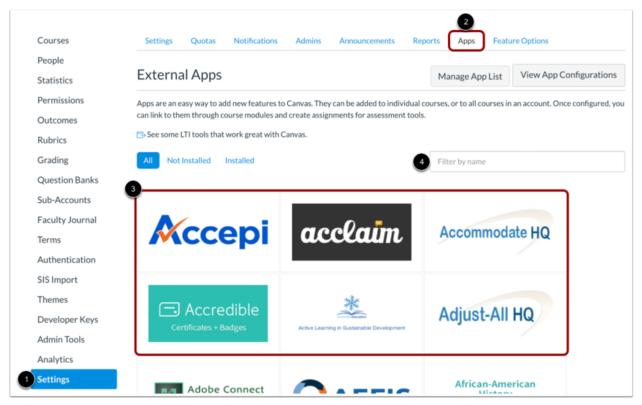
Learn more about current available feature options in an account.

Learn more about managing new features for an account.

External Apps (LTI)

Canvas supports Learning Tool Interoperability (LTI) standard for third party tools. This means you can integrate a variety of existing teaching tools to work within Canvas via the EduApp Center. You can enable these tools in your account and they will be available for use in courses in your account.

View Apps



Click the Settings link in Account Navigation [1], then click the Apps tab [2].

Canvas displays an alphabetical list of applications that integrate with Canvas [3]. You can also search for applications [4].

Add External App to Account

Settings Quotas Notifications	Admins Announcements Reports	Apps Feature Options
External Apps	V	View App Configurations View App Center
Apps are an easy way to add new features can link to them through course modules a	Add App	or to all courses in an account. Once configured, you
Google Apps	Name Google Apps Consumer Key Consumer Key	y Instructure, has five main points of aching and learning:
1 + Add App « Back to App Center	Shared Secret	to Google (in process) Ded documents from your Google Drive anywhere
	Close Add App	

To enable an app in your account:

- 1. Click the app icon, then and click the **Add App** button.
- 2. Enter the required information to enable the app in your account.
- 3. Click the **Add App** button.

As an admin, you can allow or restrict access to certain application integrations in your account. Learn how to <u>manage a whitelist in the EduApp</u> and how to <u>manage an EduApp Center whitelist in your Canvas</u> <u>account</u>.

You can also configure external apps via URL, XML, LTI 2 Registration URL, and via manual entry.

Additional Resources

Canvas Guides

For more in-depth information about the topics covered in this chapter, check out the Canvas Admin Guides chapters on <u>Terms</u> and <u>Grading</u>.

You can also watch the Canvas Admin overview videos about Terms and Grading Periods.

Canvas Community

The <u>Canvas Community</u> is an online community of Canvas users from around the world. It houses a space for <u>Questions and Answers</u> about Canvas and a variety of groups, including the <u>Canvas</u> <u>Administration group</u>.

Up Next in Lesson 6: Adding Course-level User Roles and Enrollments

Once your account is configured and customized, you are ready to add active users. In <u>the last lesson</u> you will learn about the following:

Course-level User Roles

• Canvas allows you to customize course access for users in your account. You can also create new user roles and manage their permissions.

Courses

- Courses house enrollments that consist of students, instructors, TAs, observers, and any other course-level users your institution requires.
- Create Canvas courses for your enrollments.

Add Users

• To create the best user experience for your faculty and students, your account should be configured and customized before you add course-level users.