

## **The Menil Collection Employment Opportunity**

**Title:** *Assistant/Associate Curator of Contemporary Art*

**Department:** Curatorial Department

**Reports to:** Senior Curator

### **General Responsibilities**

The Assistant/Associate Curator of Contemporary Art is responsible for the research and interpretation of the Museum's collection of European and American Modern Contemporary Art. This curator manages the Museum's collection-based provenance research and participates in the installation and rotation of the permanent collection galleries. In addition, this curator conceives and executes in-house, traveling, and temporary exhibitions and works broadly access departments. As a major participant in the Menil Collection's small and dynamic curatorial team, the curator is expected to help build the collection and support the institutional priorities and mission of the Menil Collection.

### **Specific Duties**

1. Curate exhibitions of Contemporary art, often accompanied by publications highlighting the curator's research initiatives.
2. Work closely with the Senior Curator to develop new projects and collaborations with living artists.
3. Collaborate with Menil staff in Curatorial, Conservation, and Collection Management Departments to continue provenance research on the Museum's collection of Contemporary art.
4. Work with the Menil's Director and Senior Curator to propose and research acquisitions.
5. Work closely and cooperatively with the Director of Advancement and other members of the Advancement Department, to cultivate patrons and identify and secure funding sources and grants.
6. Cultivate and maintain a strong network of artists, dealers, curators, museum directors, and collectors.
7. Partner with the Assistant Director of Communications to represent the local, national, and international profile of the Menil Collection.

### **Qualifications**

1. Master's degree or Ph.D. in art history with a specialization in European and American Contemporary art.
2. Minimum 3-5 years of curatorial experience with demonstrated scholarship in the field.
3. Previous experience planning and executing exhibitions with living artists preferred.
4. Specialization and/ or professional or scholarly commitment to Contemporary Art.
5. Demonstrated excellence in assisting in the organizing exhibitions and publications of Contemporary art.

6. Knowledge of international standards and best practices for provenance research.
7. Excellent communication and public speaking skills.

Interested applicants are encouraged to submit a cover letter, resume, and two writing samples either by post or electronically to: Director of Human Resources, The Menil Collection, 1511 Branard Street, Houston, Texas, 77006 or [smmaloch@menil.org](mailto:smmaloch@menil.org)