1. You are Participating In:
2. Your WEBSITE:
3. What is your company’s corporate name (including LLC, Corp., etc.)?:
4. What is your company’s retail name (will be used for press purposes and should be
exactly as you want it)?
5. What is the website we should use for PRESS purposes:
6. Whose attention should photos be emailed to and what is their contact information?: Name:
Email: Phone:
7. For press purposes, please give a brief description of the product or service you are **gifting** (1 sentence):
8. For any press purposes, please give a brief description of your **company** (1 sentence):
9. Do you need a table & linen (NOTE that we only provide black linen)?:
10. We do not guarantee power unless we know what you are powering up + it is something essential to your display. Please provide a description and confirm with your sales representative that we can secure the requested power. Note that there may be charge of $50 to $75, and it is crucial that you let us know what your needs are.
a. Do You Need Power?
b. What will you use the power for?
c. Please bring your own extension cords and power strips; LWC has a very limited
supply.
d. LWC will automatically charge the card on file or invoice for any boxes that arrive to the office.
e. Will you be shipping product to LWC’s office?
11. What is the retail value of the product/service you are **gifting?** The individual gift that any one guest will receive, NOT the cumulative whole of all gifts you are bringing? If there are multiple levels, please list and describe:

12. No guests, talent or media will be allowed to attend the LWC event without **prior written request and approval by LWC**. If there are certain media outlets you would like to have attend the event (and if LWC feels they would also bring value to the other participating sponsors), please list here and we will consider extending an invitation:

13. What are the name(s) and cell phone number(s) of your company’s representative attending this event?

* Name:
* Cell Phone:
* Name:
* Cell Phone:

**14. Shipping Information: If you’re shipping prior to the event. All shipments need to arrive one week prior to the event. Please ship to our office:**

**Luxury Experience & Co**

**Attn: Melissa McAvoy at 22427 Berdon Street, Woodlands Hills, Ca 91367**