

GRADUATE SCHOOL OF ARCHITECTURE, PLANNING AND PRESERVATION EMPLOYEE INFORMATION FORM

NAME _____
LAST FIRST MIDDLE

UNI _____ EMPLID _____

PERMANENT ADDRESS (MUST MATCH TAX FORMS)

MAILING ADDRESS

HOUSE NUMBER, STREET, APT # _____

HOUSE NUMBER, STREET, APT # _____

CITY STATE ZIP CODE COUNTRY _____

CITY STATE ZIP CODE COUNTRY _____

EMAIL _____

TELEPHONE # () _____

BIRTHDATE (mm/dd/yyyy) _____

SEX FEMALE MALE

WORK ELIGIBILITY US CITIZEN YES NO

MARITAL STATUS SINGLE WIDOWED _____
DATE (MM/DD/YYYY)

VISA TYPE _____ EXPIRATION DATE: _____

SEPARATED _____ DIVORCED _____
DATE (MM/DD/YYYY) DATE (MM/DD/YYYY)

PERMANENT RESIDENT #A: _____

MARRIED _____
DATE (MM/DD/YYYY)

EDUCATION:

HIGHEST DEGREES RECEIVED	INSTITUTION (GRANTING DEGREE & LOCATION)	MONTH/YEAR
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____

COLUMBIA UNIVERSITY EMPLOYMENT HISTORY:

- I HAVE NEVER WORKED FOR COLUMBIA UNIVERSITY. HIRING DEPARTMENT NAME(S): _____
- I AM CURRENTLY WORKING FOR COLUMBIA UNIVERSITY. DEPARTMENT NAME(S): _____
- I HAVE PREVIOUSLY WORKED FOR COLUMBIA UNIVERSITY. SEE BELOW:

PREVIOUS DEPARTMENT _____

CURRENT **GSAPP** DEPARTMENT _____

MANAGER'S NAME _____

MANAGER'S NAME _____

PHONE NUMBER () _____

PHONE NUMBER () _____

MANAGER'S EMAIL _____

MANAGER'S EMAIL _____

EMPLOYED (mm/dd/yyyy) _____ to _____

DATES EMPLOYED (mm/dd/yyyy) _____ to _____

EMPLOYEE TITLE _____

EMPLOYEE TITLE _____

EMPLOYEE TYPE BIWEEKLY SEMI-MONTHLY

EMPLOYEE TYPE BIWEEKLY SEMI-MONTHLY

HOURS PER WEEK _____

HOURS PER WEEK _____

I CERTIFY THAT THE INFORMATION I HAVE PROVIDED ON THIS FORM IS TRUE AND ACCURATE.

SIGNATURE

DATE (MM/DD/YYYY)

FINANCE OFFICE USE ONLY

DEAN'S OFFICE APPROVAL _____

RATE CONFIRMED _____

DATE CONFIRMED _____

PROJECT (DESCRIPTION) _____ INITIATIVE (DESCRIPTION) _____

SEGMENT (DESCRIPTION) _____

NATURAL ACCOUNT (DESCRIPTION) _____

PROJECT (CODE) _____ INITIATIVE (CODE) _____

SEGMENT (CODE) _____

NATURAL ACCOUNT (CODE) _____