

How to Create a Panopto Video Assignment in Canvas

Overview

This documentation will go over how to create an assignment in Canvas so that students can submit their Panopto recordings for grading.

Prerequisites

- Creator access to Panopto. *Note: By default, being enrolled in a Canvas course as a Teacher should provide you with Creator access to the Panopto folder associated with that course.*

In order for Students to utilize the Panopto Insert Stuff tool to submit assignments in Canvas, they must first have record/upload privileges. Granting record/upload privileges in Panopto can be done by creating an [Assignment folder](#) (step 1, below) or by enabling [Personal Folders](#) for the users, which will grant them the role of a Creator.

1. Create an Assignment Folder in Panopto

1.1. Please see the following documentation on how to create an [Assignment Folder](#). The Canvas integration will automatically add students in your course as Viewers to the course folder in Panopto, and you can skip section 1.1 - 1.4 in the assignment folder documentation.

2. Create an Assignment in Canvas

2.1. Navigate to your course in Canvas. Select the **Assignments** tab, located in the left-hand navigation, and then click the **+Assignment** button in the top right to add a new assignment (Fig. 1).

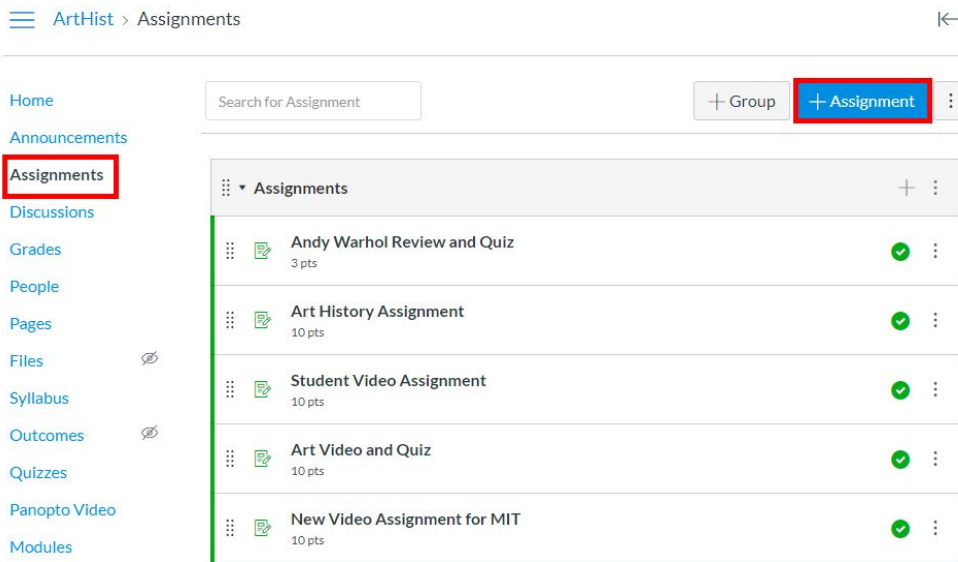


Figure 1

2.2. In the assignment editor, fill out the assignment and instructions in the text box, if needed. Instructions for what students can expect from the submission process can be found [here](#).

Tips for providing your students with instructions:

- Copy and paste the link above to provide your students with a "how-to" guide of submitting their assignments.
- Add a direct link to the assignment folder. You can find this link by clicking **Panopto** in the navigation menu -> Click the Assignment folder created in Step 1 above -> click the gear icon for **Settings** -> click the **Share** tab -> copy the link at the top of this page and paste it to the Assignment text box in Canvas.

2.3. Make sure that the **Submission Type** is set to **Online** and then set to **Text Entry**, so that students have access to the Panopto embed tool (Fig. 2).

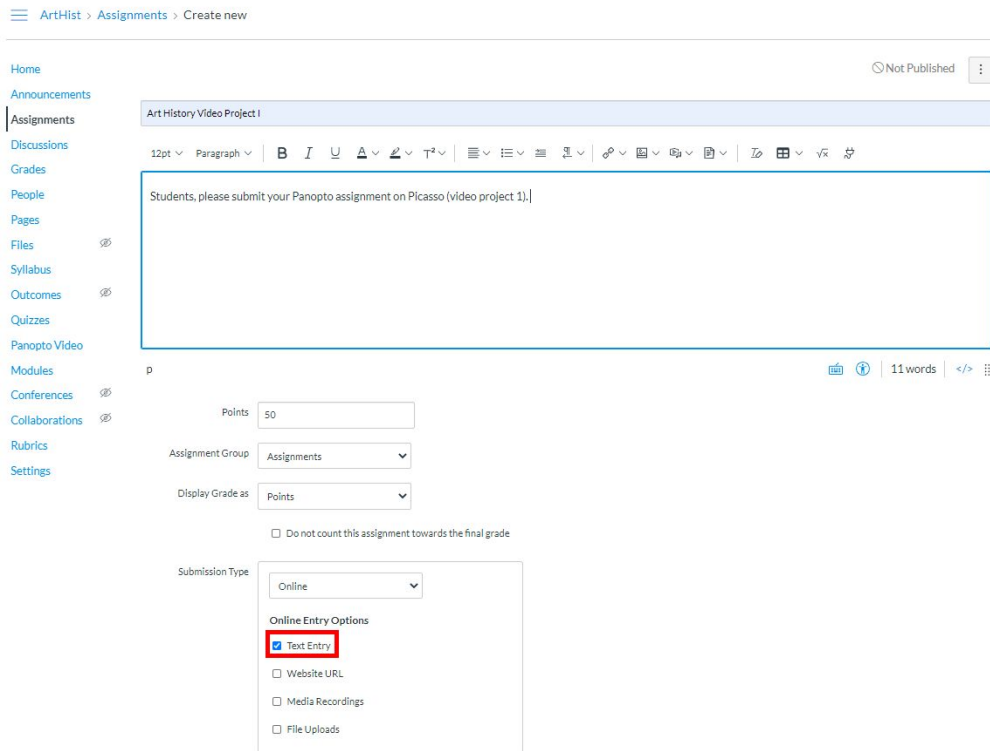


Figure 2

2.4. Click **Save** at the bottom to save the assignment, and then select **Publish** when you are ready for students to review it (Fig. 3a). The **Publish** button will now state **Published** to indicate that your students can view it (Fig. 3b)

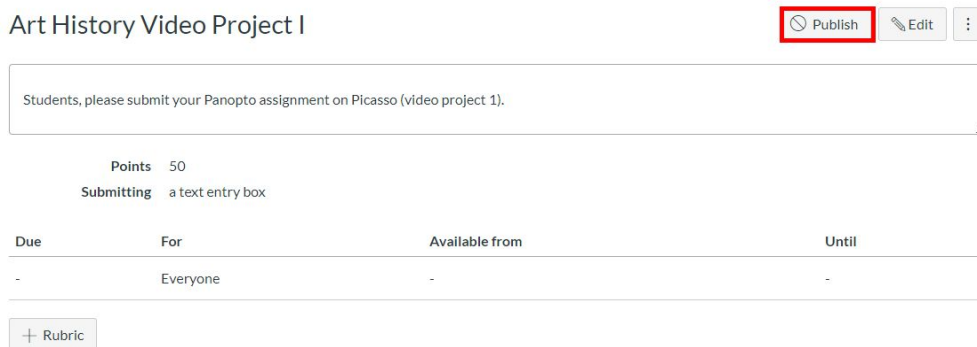


Figure 3a

Art History Video Project I

Published Edit

Students, please submit your Panopto assignment on Picasso (video project 1).

Points 50
Submitting a text entry box

Due	For	Available from	Until
-	Everyone	-	-

+ Rubric

Figure 3b

2.5. Students now have the ability to submit their Panopto recordings here for you to review.

3. Review and Grade Student Assignments

3.1. Navigate to the **Assignment** and click [SpeedGrader](#) in the upper right corner (Fig. 4).

Art History Video Project I

Published Edit

Related Items

SpeedGrader™

Students, please submit your Panopto assignment on Picasso (video project 1).

Points 50
Submitting a text entry box

Due	For	Available from	Until
-	Everyone	-	-

+ Rubric

Figure 4

3.2. Each submission will include an embedded version of the students' Panopto videos (Fig. 5).

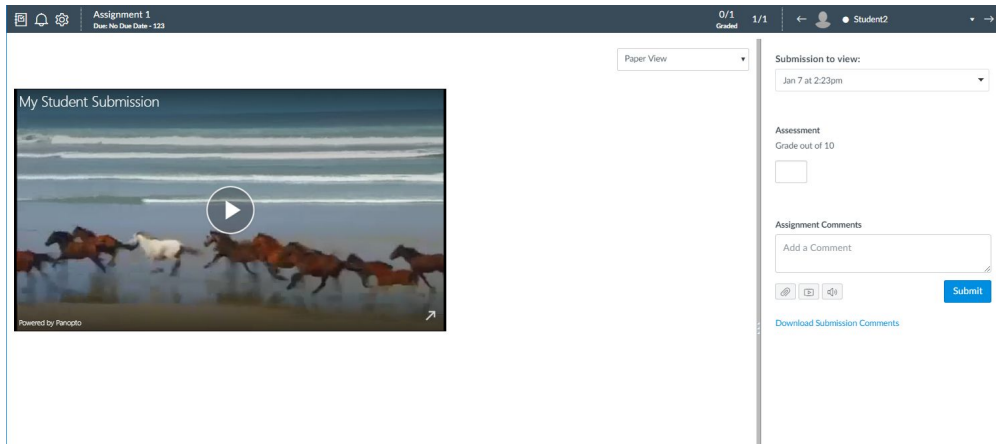


Figure 5

3.3. Complete the assessment of the submission by entering a grade.

Last modified on: Jul 22, 2020

[Jump to Section](#)