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Reg. No. 2000/018796/08

TSA Coaches Policy

1. INTRODUCTION

- 1.1 This TSA Coaches Policy ("the Policy") has been drafted to govern the relationship between Tennis South Africa (TSA) and Tennis Coaches ("Coaches"). It further sets out the requirements for persons to be able to coach tennis in South Africa.
- 1.2 Tennis South Africa (TSA) derives its authority and custodianship of the game of tennis in South Africa from the following sources:
 - a) The Minister of Sport and Recreation South Africa, has in terms of the National Sport and Recreation Act (Act 110 of 1998) as amended, designated TSA as the custodian of the sport of tennis in South Africa.
 - b) The South African Sports Confederation and Olympic Committee (SASCOC) also recognizes TSA as the custodian of the sport tennis in South Africa.
 - c) TSA is a founding and full member of the International Tennis Federation (ITF) and is recognised as the only tennis authority in South Africa by the ITF.

TSA is therefore the designated authority to make policy on all aspects of tennis.

2. REQUIREMENTS

- 2.1 Coaches must be a licensed and in good standing with TSA.
- 2.2 Coaches are required to renew their license fee on an annual basis.
- 2.3 Coaches must have the following qualifications:
 - a) TSA Play Tennis Trainer;
 - b) TSA National Instructor#;
 - c) TSA Advanced National Instructor#; and
 - d) TSA Professional#.
- 2.4 Should coaches possess a TSA Qualification which was obtained pre-2008, they will be approved provided they have:
 - a) Maintained their CPD points;
 - b) Completed at least one course that follow the ITF syllabi
 - c) Completed the play tennis update course; and
 - d) Completed the level 1 instructor update course.
- 2.5 Additional requirements:
 - a) First Aid (Min Level 1)
 - b) Police Clearance
 - c) Safeguarding of Athletes of Child Protection Module
- 2.6 To coach independently a coach must have a National Instructor qualification or higher.
- 2.7 Should a coach only hold a Play Tennis Trainer qualification, they will only be able to coach under the supervision of a person who holds a National Instructor level qualification, or above.



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- 2.8 Play Tennis Trainers are limited to training players in the Play Tennis methodology and Tennis 10's - using adapted equipment and transition balls.
- 2.9 **Coaches will be required to meet their Continuous Professional Development (CPD) points in the following manner:**

- a) Period to achieve the following requirement – one registration year (1 April-31 March)
- b) Min 5 Formal points per registration year;
Allocated for attending a Provincial CPD Workshop/National Coaches Conference/ITF Regional Coaches Conference/ITF Worldwide Coaches Conference
- c) Min 5 Informal points per registration year
ITF Academy Online Courses/Sport Relevant Courses

Please note: No points will be allocated for First Aid or Police Clearance.

- 2.10 TSA recommend all coaches to be registered/with designation members of SASCA – South African Sports Coaching Association. Such registration will be subject to the criteria set out by the Professional Body. Such registration will be governed by TSA. <https://sasca.cdpsports.co.za/>

3. **DUTIES**

- 3.1 Coaches must conduct themselves in a respectful manner. This includes conduct at tournaments/events towards tournament staff, players, officials, spectators and all other persons involved whether they are attending the event in an official or non-official capacity.
- 3.2 Coaches must act in accordance with South African law, International Tennis Federation rules and regulations and TSA rules and regulations including the TSA code of conduct, TSA Coaches Code of Ethics and TSA Coaches Constitution.
- 3.3 Coaches shall not abuse their position to control or compromise the psychological, physical or emotional well-being of officials, players or tournament personnel.
- 3.4 Coaches shall be familiar with the prohibited substances list published by the World Anti-doping Agency (WADA). This list will be circulated to coaches on an annual basis.
- 3.5 Coaches shall not encourage players to take substances which form part of the prohibited substances list published by WADA.
- 3.6 Coaches shall report any player within their roster who they are aware of that is taking substances on the prohibited substance list.
- 3.7 Coaches are required to be first aid trained and to be updated with their first aid qualification, alternatively, they must have a first aid trained/qualified individual present at all times.
- 3.8 Coaches shall keep their relationships with players professional and shall recognise that they are in a position of authority.
- 3.9 Coaches shall avoid any relationships of a sexual nature with players and shall avoid compromising situations.
- 3.10 Coaches shall not misrepresent their qualifications in anyway or form.



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4. DISCIPLINARY PROCEDURES

- 4.1 TSA shall reserve the right to sanction Coaches whose conduct does not meet the requirements or who do not fulfil their duties in the following manner:
- a) A verbal warning which will be noted internally at TSA;
 - b) A written warning;
 - c) Final written warning;
 - d) Imposing a fine (the amount at the discretion of TSA (not in excess of R10 000); and/or
 - e) Suspension of the coach's coaching license.
- 4.2 A coach shall not receive the same sanction for the same offence committed over a two-year period.
- 4.3 Repeat offences of the same nature may result in the suspension of a Coaches license.
- 4.4 Depending on the severity of the offence, TSA reserves the right to sanction the Coach with any of the sanctions mentioned in clause 4.1.
- 4.5 TSA reserves the right to act against schools/clubs who employ unlicensed coaches, by suspending the school/club from league or by imposing a fine.

5. GROUNDS FOR SUSPENSION

Should the Coach not meet the requirements set out under clause 2 or fulfil their duties as set out under clause 3, TSA will have the right to suspend their license for a period to be determined by TSA.

6. CONSEQUENCES OF SUSPENSION

- 6.1 TSA will contact the owner of the premises where the coach provides his services and will notify them of the suspension.
- 6.2 Coaches will not be allowed to coach should their license be suspended.
- 6.3 The Coach's privileges will be suspended including having their profile marked with their current status. In the event of a suspension, their status will be updated accordingly.

7. APPEAL

Should a Coach be suspended in relation to this Policy, the Coach has the option to request a review of the suspension to the TSA Disciplinary Committee. Such request must be made in writing within 5 (five) calendar days of the notification of the suspension. The request shall be accompanied by a statement from the Coach along with further evidence he/she wishes to submit. The TSA Disciplinary Committee may conduct a further investigation into the violation and shall render the final decision relating to any violations of the Policy.



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8. COACHING PROFILE

TSA will have the right to display a coach's profile online together with the coach's picture, qualifications, licensing status, area and contact details. Should the coach wish to not have their contact details/picture displayed on the platform, they are to notify TSA of this in writing.

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