



Stay Clean, Win Right

**ANTI-DOPING
AGENCY
OF KENYA**

**NATIONAL FEDERATIONS COMPLIANCE
HANDBOOK**

1. OBLIGATIONS OF NATIONAL FEDERATIONS

1.1 Constitution with Anti –Doping Provisions

- 1.1.1** The Anti-Doping Rules shall be incorporated either directly or by reference into the Federation's Constitution so that the Agency may enforce them itself directly against Athletes and other Persons under the Federation's Jurisdiction.
- 1.1.2** The Federation shall recognize ADAK as the National Anti-Doping Organization for Kenya and fully support the efforts of ADAK in the fight against doping in sports.
- 1.1.3** The Federation shall prepare rules requiring all Athletes and each Athlete Support Personnel who participates as a coach, trainer, manager, team staff, official, medical or paramedical personnel to agree to be bound by the Anti-Doping Rules in conformity with the Code as a condition of such participation.

1.2 Training or awareness carried out

- 1.2.1** The Federation shall be required to conduct Anti-Doping education in coordination with the Agency.

1.3 Anti –Doping sensitization material

- 1.3.1** The Federation, in coordination with the Agency, shall create Anti- Doping sensitization materials such as Anti-Doping handbooks, poster, banners, social media content etc. and disseminate the same to its members

1.4 Testing

- 1.4.1** The Federation shall request ADAK for testing of its members and provide accurate and up-to-date whereabouts to facilitate effective testing.

1.5 Risk assessment of Critical opportunities that can lead to doping

- 1.5.1** The Federation shall record any findings, activities, or countermeasures taken against identified critical opportunities that can lead to doping.
- 1.5.2** The Federation shall report any information suggesting or relating to an Anti-Doping Rule Violation to the Agency and shall cooperate with the investigations thereafter.

1.6 Anti –Doping Activities in the Annual workplan

1.6.1 The Federation shall set out activities in its annual workplan aimed at increasing awareness on Anti-Doping issues.

1.7 Monitoring of Athletes and Athlete Support Personnel sanctioned or suspended

1.7.1 The Federation shall monitor Athletes and Athlete Support Personnel who have been sanctioned or suspended by keeping a record of sanctioned or suspended Athletes and specifying disciplinary actions to be taken for non-compliance with sanctions and suspensions.

1.7.2 Where an Athlete or Athlete Support Personnel is found to have committed an Anti-Doping Rule Violation, the Federation shall take all the necessary steps in its power to give effect to the disqualification of results, period of ineligibility and/or other consequences imposed on the Athlete or Athlete Support Personnel in relation to that Anti-Doping Rule Violation, including seeking recognition of the ineligibility by other relevant bodies, and will procure that its members and affiliates do the same.

1.7.3 Where the Federation provides benefits or services to its Athletes or athlete Support Personnel, the Federation will ensure that no athlete or Athlete Support Personnel receives such benefits or services during any period of provisional suspension or ineligibility.

1.8 Monitoring TUE profiling of Athletes

1.8.1 The Federation shall keep a record of Athletes who have applied for TUE's, when the TUE shall expire and provide the necessary information to increase awareness of TUEs to its members.

1.9 Appointment of an Anti-Doping contact person or committee

1.9.1 The Federation shall officially designate one staff member or committee to act as the Anti-Doping Officer/Committee in charge of the federation's anti-doping functions and liaising with ADAK as required.

2. CONSEQUENCES OF NON-COMPLIANCE

2.1 The consequences for non-compliance to the ADAK Anti-Doping Rules may be one (or any combination) of the following;

2.1.1 A warning.

2.1.2 A reprimand.

2.1.3 Withdrawal of some or all publicly funded services or benefits currently provided directly or indirectly by ADAK and/or the Sports fund.

2.1.4 Withdrawal of eligibility to receive publicly funded services or benefits from or via ADAK and/or the Sports Fund or other source in the future, with conditions provided for the reinstatement of such eligibility.

2.1.5 Withdrawal (or withdrawing for a stated period, on terms to be determined by the Sports Tribunal) of some or all public funding awarded but not yet paid to the federation.

2.1.6 Requiring repayment of funding paid to the sports organization during the period(s) of non-compliance.

2.1.7 Withdrawal of eligibility to receive public funding from any Sports Fund or other source in the future, with conditions provided for the reinstatement of such eligibility.

2.1.8 Such other consequences as are considered appropriate in all the circumstances of the case; such as cancellation of registration for a specified period provided that where appropriate some or all of the consequence may be applied on a suspended basis. (i.e. to come into effect only if the sports organization fails to comply again within a specified period.)



The Director Standards, & Compliance

Anti-Doping Agency of Kenya



The Chief Executive Officer

Anti-Doping Agency of Kenya